

CONTRA COSTA COLLEGE
College Council Minutes

Date: Thursday, February 8, 2018

Time: 2 pm to 4 pm

Room: Fireside Hall, Contra Costa College, 2600 Mission Bell Drive, San Pablo, CA 94806

Management:

Tish Young (Speaker)
Jason Berner
Ken Sherwood
Mariles Magalong
Mojdeh Mehdizadeh

Faculty:

Beth Goehring (Speaker)
Wayne Organ
Bonnie Holt
Alissa Scanlin

Classified:

Ashley Carter (Speaker)
Lorena Cortez
Joel Nickelson-Shanks
Kelly Ramos
Leticia Mendoza

Students:

Aireus Robinson (Speaker)
Astrid Pumarica
Alfredo Gutierrez

TOPIC	DISCUSSION	ACTION ITEMS
1. Call to Order by Chair	<p>The meeting was called to order at 2:05p.m.</p> <p>Present: Tish Young, Jason Berner, Ken Sherwood, Mariles Magalong, Mojdeh Mehdizadeh, Beth Goehring, Bonnie Holt, Alissa Scanlin, Joel Nickelson-Shanks, Kelly Ramos, Ashley Carter, Lorena Cortez, Alex Griffin-Walker, Brandy Howard, Mayra Padilla, Karl Debro</p> <p>Guests included: Maryam Attai and Ghada Al-Masri</p>	
Presentations		
2. Public Comment	None	
3. Approval of Agenda	Faculty moved to approve the agenda. Students seconded the motion. The agenda was unanimously approved.	No action items
4. Approval of Minutes from 12/14/17	Management moved to approve the minutes with the minutes. Classified seconded the motion. The minutes were approved.	No action items
Action Items Removed from Consent Agenda / Non-consent Agenda – Action Items		
5. Planning Committee Meeting Times	This semester spring 2018, key constituency members are not able to	President's Office to revise the

	<p>attend the regularly scheduled Planning meetings on the first Friday of the month. To ensure that there is proper representation from all constituencies the Planning Committee has brought forth the recommendation to move the committee meeting date to the second Friday of the month.</p> <p>The vote was called to move the Planning Committee meeting date to second Friday of the month from 12:30-2:30pm: Management - Aye Classified – Aye Students – Aye Faculty – Aye</p> <p>The motion passed unanimously.</p>	<p>college committee roster to reflect the new Planning Committee meeting date</p>
<p>6. Approval of Strategic Focus</p>	<p>The Planning Committee has agreed to make 5 strategic goals: 1.1, 2.1, 3.4, 1.2 and 1.3 the strategic focus for the college. The goals 1.1, 2.1 and 3.4 were agreed upon by all the constituencies. Goals 1.2 and 1.3 had the majority of the votes and students felt strongly about including 1.2 and 1.3 the 4th and 5th goals of the College.</p> <p>Mayra Padilla brought Planning Committee’s recommendation for College Council to approved goals 1.1, 2.1, 3.4, 1.2 and 1.3 as the strategic focus of the college.</p> <p>College council discussed the strategic goals and made a recommendation to combine goals 1.3 and 1.1. Faculty moved to accept the recommendation of Planning and combine goals 1.3 and 1.1 into a single goal. Management seconded the motion. The vote was called: Management - Aye Classified – Aye Students – Aye Faculty – Aye</p>	<p>No action items</p>

	The motion passed unanimously.	
Information/Discussion Items		
7. None	None	
Standing Committee Reports		
8. Budget Committee	<p>Mariles Magalong provided the Budget Committee report:</p> <ul style="list-style-type: none"> • Budget Committee has not met; the committee will convene on February 21, 2018. • The college district is scheduled to do the annual budget presentation on April 11, 2018 from 2:00-3:00pm in GE-312. There will be information on health benefits, as well as the new state budget funding formula and how it relates to the college district. All are recommended to attend. 	No action items
9. Student Success Committee	<p>Karl Debro provided the Student Success Committee report:</p> <ul style="list-style-type: none"> • Free breakfast program kicking off on February 26, 2018. The free breakfast program will serve 100 students that suffering from food insecurities. • Monica Rodriguez and Bill Bankhead informed the committee about the Student Financial Wellness initiative. • George Mills presented on EOPS data. The data showed that the completion success rate for African American males in the EOPS program was higher than the college. • Discussed providing a professional development workshop around instructional effectiveness. 	No action items

<p>10. Operations Committee</p>	<p>Ken Sherwood provided the Operations Committee report:</p> <ul style="list-style-type: none"> • Discussed traffic bollard option, as well as strategic place on campus to prevent vehicles from driving into pedestrian walkways/spaces. • Chief Edward Carney presented the draft tobacco free campus walkway signage. • Chief Edward Carney will return to Operations Council and demonstrate the emergency notification system currently being tested at DVC, 911 Cellular. • The balcony in the Applied Arts building will no longer be the interfaith location. The architects confirmed the location is not a balcony and for structural reasons it cannot be used. The group is working on identifying a new space on campus. There was a brief discussion about designating a religious space on campus. It was clarified that the space will serve all students. A recommendation was made to rename the space to reflect the intent to serve as a quiet/meditation space for all students. 	
<p>11. Planning Committee</p>	<p>Mayra Padilla provided the Planning Committee report:</p> <ul style="list-style-type: none"> • Identified top 5 strategic goals. The goals will be cross walked with the integrated plan • Moving forward with program review. • Exploring ideas how to include equity and date in the program review process. 	<p>No action items</p>

Standing College Council Business

<p>12. Campus Construction Updates</p>	<p>Mariles Magalong provided the following updates:</p> <ul style="list-style-type: none"> • Art building - New storage unit was installed. The women’s restroom was updated during winter break. The men’s restroom is next on the list to be updated. • AA building - The heater was repaired over the winter break. The boiler has broken down; the estimated amount to replace it is \$75,000. • GE building – HVAC issues have been ongoing. • Emergency notification system - the devices are being stalled throughout classrooms and assembly areas. Programming will be next, then Testing. Mariles Magalong will look into the status of the devices installation in the Student Services Center area. 	<p>No action items</p>
<p>13. Measure E Update</p>	<p>Mariles Magalong provided the following updates:</p> <ul style="list-style-type: none"> • Police services center– the Division of State Architect (DSA) has reviewed the plans and provided recommendations. The center location is being prepared. The center will be on the March board agenda for approval. Construction is expected to begin late spring 2018 and completed by fall 2018. • PE/Kinesiology project: design and development continues. Currently, discussing swing space locations for offices and classrooms. During construction the athletic area 	<p>Mariles Magalong will follow up with the Buildings & Grounds department on the status of signage and alarm in the AA building</p>

	<p>(GA, Gym, men’s and women’s locker) will fenced off. Construction is expected to begin spring 2019 and completed by Fall 2020.</p> <ul style="list-style-type: none"> • Swimming pool deck - the swimming pool is not part of the PE renovation project. The estimate to repair the pool is estimated to cost \$2.5 million. The college is exploring ideas to help fund the pool repairs by reaching out to WCCUSD and looking into the maintenance schedule fund. Note: When the work is done the pool will be closed for 9 months. • Science building project: currently at design stage. Meetings are taking place between user groups and college administration to work on the details. • AA remodel – Gateway has moved into their new spaces; the rest of the programs will move in summer 2018. The construction work is expected to be completed by time fall 2018 semester begins. The men’s restroom on the first floor will be removed. Once the renovations have been completed the Nursing and Health Sciences department will move into their new spaces. A few room changes that have occurred: <ul style="list-style-type: none"> ○ AA-206 has been renovated into a classroom AA-212. ○ Former bookstore portable is now AA-Annex classroom. • Karl Debro made a recommendation to improve 	
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	<p>the current under construction state of the AA building, as well as signage. Mariles Magalong will follow up with the Buildings & Grounds department on the signage and alarm status.</p> <ul style="list-style-type: none"> • Health Science and Liberal Arts buildings will be demolished in fall 2019. • Custodial services will be moving to the AA building. • Buildings and Grounds/Police Services building will be demolished and converted into parking lot. 	
<p>14. Marketing Update</p>	<p>Brandy Howard provided the following updates:</p> <ul style="list-style-type: none"> • In partnership with Financial Aid and Enrollment departments the college financial aid mailer was produced. It was mailed to high school seniors in the area and will be used for events. The PDF version of the mailer will be sent to the College Council members. • Updating web content and creating brochures for departments. • Working in summer and fall enrollment campaigns (bus ads, mailings, etc.). • Ongoing conversation about transition the Enrollment Management Committee to strategic marketing and outreach committee. • CCC is in the top three finalists for the National Council on Marketing and Public Relations District 6 Medallion awards for college website and view book. The awards will be presented during the 2018 National 	

	Conference in Las Vegas Nevada on March 2018	
15. Constituency Group Updates	<p><u>Management (Tish Young):</u></p> <ul style="list-style-type: none"> • In collaboration with Academic Senate, management is working on guide pathways and the online education initiative • PRT (Peer Review Team) visit is scheduled on February 22, 2018. The team will provide recommendations on guided pathways and enrollment management plan. • Compressed calendar is moving forward. There is no finals week designated; finals will take place during the instruction week. • Brandy Howard made a recommendation to create a compressed calendar FAQ and identify a support mechanism for students that may have registration issues. <p><u>Classified (Ashley Carter):</u></p> <ul style="list-style-type: none"> • Began the equity conversation with Mayra Padilla to understand the general framework and vision behind the equity initiative. <p><u>ASU (Alex Griffin-Walker)</u></p> <ul style="list-style-type: none"> • Working to identify new senators. • Planning club rush event with ICC. • Purchased bus passes for students. • Working on the free breakfast program. <p><u>Faculty (Beth Goehring):</u></p> <ul style="list-style-type: none"> • Moving forward with guided pathways, structure and release time ideas 	No action items

	<ul style="list-style-type: none"> • Working on identifying the types of courses to offer on online education initiative • Discussed the distance education strategic plan • Continuing to educate and promote non-credit course. • Developing the Scheduling Committee mission. 	
16. Announcements	<ul style="list-style-type: none"> • Mojdeh Mehdizadeh will be resuming her role as the Vice Chancellor of Education and Technology at the District Office. Dr. Chui Tsang will serve as the interim President at CCC. The transition period will take place mid-March. • Mayra Padilla encouraged everyone to attend the Trauma, Justice and Healing: Understanding and supporting students and each other workshop. The workshop is scheduled on March 17, 2018 in Fireside Hall. 	No action items
17. Next Meeting: Thursday, March 8, 2018		
18. Adjournment	The meeting was adjourned at 3:55pm.	